

## Scrutiny Standing Panel Agenda



### **Housing Scrutiny Standing Panel Tuesday, 19th March, 2013**

You are invited to attend the next meeting of **Housing Scrutiny Standing Panel**, which will be held at:

**Committee Room 1, Civic Offices, High Street, Epping  
on Tuesday, 19th March, 2013  
at 5.30 pm .**

**Glen Chipp  
Chief Executive**

**Democratic Services  
Officer**

Mark Jenkins (The Office of the Chief Executive)  
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#### **Members:**

Councillors S Murray (Chairman), A Mitchell MBE (Vice-Chairman), K Avey, K Chana, Ms J Hart, Mrs S Jones, Ms H Kane, L Leonard, Ms G Shiell, Mrs J H Whitehouse and N Wright

**SUBSTITUTE NOMINATION DEADLINE:**

**16:30**

**1. APOLOGIES FOR ABSENCE**

**2. SUBSITUTE MEMBERS (COUNCIL MINUTE 39 - 23.7.02)**

(Assistant to the Chief Executive) To report the appointment of any substitute members for the meeting.

**3. DECLARATION OF INTERESTS**

(Assistant to the Chief Executive). To declare interests in any items on the agenda.

In considering whether to declare a personal or a prejudicial interest under the Code of Conduct, Overview & Scrutiny members are asked pay particular attention to paragraph 11 of the Code in addition to the more familiar requirements.

This requires the declaration of a personal and prejudicial interest in any matter before an OS Committee which relates to a decision of or action by another Committee or

Sub Committee of the Council, a Joint Committee or Joint Sub Committee in which the Council is involved and of which the Councillor is also a member.

Paragraph 11 does not refer to Cabinet decisions or attendance at an OS meeting purely for the purpose of answering questions or providing information on such a matter.

**4. NOTES OF THE LAST MEETING**

To agree the notes of the last Panel meeting held on 28 January 2013 (to follow).

**5. TERMS OF REFERENCE / WORK PROGRAMME (Pages 5 - 12)**

(Chairman/Lead Officer) The Overview and Scrutiny Committee has agreed the Terms of Reference of this Panel and associated Work Programme. This is attached. The Panel are asked at each meeting to review both documents.

**6. BUSINESS PLAN PROGRESS REPORT (Pages 13 - 24)**

(Director of Housing) To consider the attached report and appendix.

**7. BUSINESS PLAN (Pages 25 - 134)**

(Director of Housing) To consider the attached report and Business Plan.

**8. FORMATION OF TENANTS SCRUTINY PANEL (Pages 135 - 148)**

(Director of Housing) To consider the attached report and appendices.

**9. HOUSING SERVICE STRATEGY ON EQUALITY AND DIVERSITY (Pages 149 - 162)**

(Director of Housing) To consider the attached report.

**10. WELFARE REFORM MITIGATION ACTION PLAN QUARTERLY PROGRESS REPORT (Pages 163 - 186)**

(Director of Housing) To consider the attached report.

**11. REPORTS TO BE MADE TO THE NEXT MEETING OF THE OVERVIEW AND SCRUTINY COMMITTEE**

To consider which reports are ready to be submitted to the Overview and Scrutiny Committee at its next meeting.

**12. FUTURE MEETINGS**

The next meeting of the Panel is scheduled for Tuesday 23 July 2013 at 5.30p.m., and then on:

- Tuesday 22 October at 5.30p.m.
- Wednesday 22 January 2014 at 5.30p.m.

- Tuesday 25 March at 5.30p.m.